CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS

Day: Thursday
Date: November 19, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:
Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Associate Minister Michael Hurlbert, First Christian Church

4. Pledge of Allegiance

5. Public Comment:**
The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. For Possible Action: Approval of Minutes

6.a October 15, 2026
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7. Special Presentations

7.a Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carsoncity.gov)
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7.b Proclamation and presentation of the Employee-of-the-Quarter award to Gregg Berggren. (Alana Mills, amills@carsoncity.gov)
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Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. Assessor

8.a For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Board of Equalization ("CCBOE") to fill the remainder of a four-year term ending in January 2029, per NRS 361.340. (Kimberly Adams, kadams@carsoncity.gov)
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8.b For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 002-122-15, located at 930 Corbett Street, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)
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8.c For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2023, 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 008-798-15, located at 4051 Furnace Creek Drive, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)
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9. City Manager

9.a For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of October 5, 2026, through November 6, 2026. (Stephanie Hicks, shicks@carsoncity.gov)
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9.b For Possible Action: Discussion and possible action regarding a proposed Interlocal Agreement No. P174-26-002 ("Agreement") with the Nevada Department of Transportation ("NDOT") with the Agreement establishing roles and responsibilities for the construction of a flagpole located at the corner of the US Highway 395 and US 50 intersection ("Project") at no cost to the City. (Stephanie Hicks, shicks@carsoncity.gov)
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10. Community and Economic Development

10.a For Possible Action: Discussion and possible action regarding the proposed reclassification of two classified (FLSA non-exempt) Carson City Community and Economic Development Department ("Department") positions from two entry-level Building Inspectors to a job series comprising the positions of Building Inspector 1 and Building Inspector 2. (Kyle Fischer, kfischer@carsoncity.gov)
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11. Finance

11.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through November 6, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)
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12. Public Works

12.a For Possible Action: Discussion and possible action regarding a Grant of Easement ("GOE") from Carson City ("City") to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy ("Utility"), containing approximately 6,987 square feet at no cost to construct, operate, add to, modify, maintain and remove aboveground and/or underground communication facilities, electric line systems for the distribution and transmission of electricity underground and transformer service boxes/meter panels, for the installation of a new generator to service the Department of Public Works Fleet Services building located on City property with Assessor's Parcel Number ("APN") 010-031-09. (Darren Anderson, danderson@carsoncity.gov and Audrey Link, alink@carsoncity.gov).
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13. Purchasing and Contracts

13.a For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 ("Amendment") to Contract No. 27300036 ("Contract") with Bureau Veritas North America, Inc. ("Bureau Veritas") to increase the Contract amount by a total of $175,000, resulting in a new total Contract amount not to exceed $250,000, and to amend the expiration date of the Contract from July 1, 2027, to June 30, 2027, for Bureau Veritas to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)
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13.b For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 ("Amendment") to Contract No. 27300038 ('Contract") with 4Leaf, Inc. ("4Leaf") to increase the Contract amount by a total of $75,000 beyond the original amount of $75,000, resulting in a new total Contract amount not to exceed $150,000, for 4Leaf to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)
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14. Treasurer

14.a For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for October 2026, submitted per Nevada Revised Statute ("NRS") 354.280. (Andrew Rasor, arasor@carsoncity.gov)
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(End of Consent Agenda)

15. Item(s) pulled from the Consent Agenda will be heard at this time.

Ordinances, Resolutions, and Other Items

16. Parks and Recreation

16.a For Possible Action: Discussion and possible action regarding proposed updates to the Parks, Recreation and Open Space Department ("Department") Fees and Charges Policy. (Jennifer Budge, jbudge@carsoncity.gov, and Dan Earp, djearp@carsoncity.gov).
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16.b For Possible Action: Discussion and possible action regarding proposed revisions to the Carson City Public Art Policy ("Policy"). (Jennifer Budge, jbudge@carsoncity.gov and Anna Freeman, afreeman@carsoncity.gov).
Click Here for Staff Report

17. Board of Supervisors
Non-Action Items:
City Manager Update
Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

18. Public Comment:**
The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

19. For Possible Action: To Adjourn

Closed Session (non-meeting) to Confer with Management Representatives and Counsel:
Following a recess or adjournment, the Carson City Board of Supervisors may gather to discuss with its management representatives certain matters pertaining to collective bargaining pursuant to NRS 288.220 or to receive legal advice from counsel regarding a matter over which the Board has supervision, control, jurisdiction or advisory power and to deliberate on the matter pursuant to NRS 241.015. Such gatherings are closed to the public as non-meetings and are specifically exempted from the provisions of the Open Meeting Law.

PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:
City Hall 201 North Carson Street
Community Center 851 East William Street
www.carsoncity.gov/granicus
http://notice.nv.gov