

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: October 15, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Ian Hodge, First Presbyterian**
4. **Pledge of Allegiance**
5. **Public Comment:****

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

6.a September 17, 2026
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7. **Special Presentations**

7.a Presentation of Length of Service certificates to City Employees. (Alana Mills,

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

- 8.a For Possible Action: Discussion and possible action regarding the donation of an enclosed, single-axle utility trailer, with an estimated value of \$3,000, from the State of Nevada, Division of Public and Behavioral Health (“State”) for Carson City’s Community Emergency Response Team (“CERT”) program. (Jon Bakkedahl, jbakkedahl@carsoncity.gov)
[Click Here for Staff Report](#)
- 8.b For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of September 7, 2026, through October 2, 2026. (Glen Martel, gmartel@carsoncity.gov)
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9. Finance

- 9.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through October 2, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)
[Click Here for Staff Report](#)

10. Public Works

- 10.a For Possible Action: Discussion and possible action regarding a proposed public access and utility easement consisting of approximately 44,469 square feet and a separate public access and utility easement for a multi-use path consisting of approximately 7,550 square feet (collectively, “Easements”) located on Assessor’s Parcel Number (“APN”) 010-041-85, located south of East William Street at the southern boundary of Gold Dust Way, also known as 1100 Matterhorn Lane in Carson City (“Property”), to be granted from Affinity at Carson City, LLC, a Washington limited liability company (“Affinity”) to Carson City at no cost. (Darren Anderson, danderson@carsoncity.gov and Audrey Link, alink@carsoncity.gov).

[Click Here for Staff Report](#)
- 10.b For Possible Action: Discussion and possible action regarding a proposed grant of a non-exclusive easement consisting of approximately 6,783 square feet (“Easement”) located on Assessor’s Parcel Number (“APN”) 004-083-12, commonly known as 700 East Fifth Street, west of South Roop Street, located in Carson City (“Property”), from

the State of Nevada, Division of State Lands (“State Lands”) to Carson City at a cost of \$7,265 per year subject to adjustment every five years, for the purpose of access, construction, reconstruction, inspections, operations, maintenance, repairs and removal of a storm drain and associated infrastructure, serving the Property. (Darren Anderson, danderson@carsoncity.gov, and Audrey Link, alink@carsoncity.gov).

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11. Purchasing and Contracts

11.a For Possible Action: Discussion and possible action regarding purchase authority for Geographic Information System (“GIS”) software licenses and related support, used for multiple City applications concerning utility infrastructure, property information, emergency management and development, from Environmental Systems Research Institute, Inc. (“ESRI”) for a total not to exceed amount of \$199,800 over a three-year term. (Carol Akers; cakers@carsoncity.gov and Tyler Jesse, tjesse@carsoncity.gov)

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11.b For Possible Action: Discussion and possible action regarding purchase authority for mobile vehicle traffic barriers from Meridian Rapid Defense Group, LLC (“Meridian”) for a total not to exceed amount of \$294,357.80. (Carol Akers, cakers@carsoncity.gov and Jon Bakkedahl, jbakkedahl@carsoncity.gov)

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11.c Discussion and possible action regarding (1) purchase authority for roofing materials for the Upper Aquatic Facility Roofing project (“Project”) for a total not to exceed amount of \$491,700.84 utilizing joinder Contract No. PW1925 (“Joinder”) between Racine County and Garland/DBS, Inc.; and (2) a determination that State Roofing Systems, Inc. (“State”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338, and whether to award Contract No. 27300192 (“Contract”) for the Project to State for a total not to exceed amount of \$733,568.00, which consists of \$666,880.00 for the base bid and alternate bid, plus 10% contingency amount of \$66,688.00; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

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12. Treasurer

12.a For Possible Action: Discussion and possible action regarding the Treasurer’s monthly statement of all money on deposit, outstanding checks and cash on hand for September 2026, submitted per Nevada Revised Statutes (“NRS”) 354.280. (Andrew Rasor, arasor@carsoncity.gov)

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(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

13. Item(s) pulled from the Consent Agenda will be heard at this time.

14. City Manager

- 14.a For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Open Space Advisory Committee to fill a partial term expiring in January 2028. (Glen Martel, gmartel@carsoncity.gov)
[Click Here for Staff Report](#)

15. Public Guardian

- 15.a For Discussion Only: Discussion and presentation of a report by the Carson City Public Guardian as an update on the Carson City Public Guardian's Office, including caseload, case demographics and a description of the services provided and associated challenges. (Sandra Doughty, sdoughty@carsoncity.gov)
[Click Here for Staff Report](#)

16. Community and Economic Development

- 16.a For Possible Action: Discussion and possible action regarding an application (AB-2026-0134) from Tom Metcalf ("Applicant") for the abandonment of the following: (1) North Fall Street between East Proctor Street and East Robinson Street; (2) the eastern most, 12-foot-wide portion of North Plaza Street between East Proctor Street and its terminus on the south side of Assessor's Parcel Number ("APN") 004-211-11 currently occupied by the Carson Nugget; (3) East Telegraph Street between North Plaza Street and North Stewart Street; (4) East Spear Street between North Fall Street and North Stewart Street; and (5) the northern most, 24-foot-wide portion of East Proctor Street between North Plaza Street and North Stewart Street, adjacent APNs 004-211-05, -10, -11; 004-213-01 through -06; 004-216-01, -03 through -05; 004-221-01 through -03; 004-224-02, -03, -07, -08; and 004-225-01 through -04. (Heather Ferris, hferris@carsoncity.gov)
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17. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

18. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

19. For Possible Action: To Adjourn

Closed Session (non-meeting) to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to discuss with its management representatives certain matters pertaining to collective bargaining pursuant to NRS 288.220 or to receive legal advice from counsel regarding a matter over which the Board has supervision, control, jurisdiction or advisory power and to deliberate on the matter pursuant to NRS

241.015. Such gatherings are closed to the public as non-meetings and are specifically exempted from the provisions of the Open Meeting Law.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street

Community Center 851 East William Street

www.carsoncity.gov/granicus

<http://notice.nv.gov>