

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: June 18, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Louie Locke, Fountainhead Four Square**
4. **Pledge of Allegiance**

5. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. Clerk-Recorder

- 6.a For Possible Action: Discussion and possible action regarding the canvass of the vote for the 2026 Primary Election held on June 09, 2026. (William Scott Hoen, shoen@carsoncity.gov)
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7. For Possible Action: Approval of Minutes

- 7.a May 21, 2026
[Click Here for Staff Report](#)

8. Special Presentations

- 8.a Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carsoncity.gov)
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Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9. Alternative Sentencing

- 9.a For Possible Action: Discussion and possible action regarding an interlocal contract (“Contract”) between Carson City, through the Carson City Department of Alternative Sentencing (“DAS”), and the Records, Communications and Compliance Division of the State of Nevada Department of Public Safety (“Central Repository”) to allow DAS to participate in the Nevada Criminal Justice Information System at no cost, effective from the date of approval by both parties and expiring upon termination by either party. (Marlina Stone, mstone@carsoncity.gov)
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10. Assessor

- 10.a For Possible Action: Discussion and possible action regarding the Annual Technology Fund Report required to be submitted by the Carson City Assessor pursuant to NRS 250.085, containing the projected expenditures from the fund for Fiscal Year ("FY") 2026. (Kimberly Adams, kadams@carsoncity.gov)
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11. City Manager

- 11.a For Possible Action: Discussion and possible action regarding the potential reappointment of Reena Spansail to the Library Board of Trustees, for a 4-year term expiring in June 2030. (Glen Martel, gmartel@carsoncity.gov)
[Click Here for Staff Report](#)
- 11.b For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of May 11, 2026, through June 5, 2026. (Glen Martel, gmartel@carsoncity.gov)
[Click Here for Staff Report](#)

12. Community and Economic Development

- 12.a For Possible Action: Discussion and possible action regarding a proposed resolution ratifying the City Engineer’s Fiscal Year (“FY”) 2027 amended assessment roll for the Downtown Neighborhood Improvement District (“DNID”), confirming the DNID amended assessment roll, dispensing with complaints, protests and objections to the assessment and the assessment roll, determining that no deferments for hardships are warranted and authorizing Carson City staff to give notice of the assessment and take any other necessary actions to effectuate the assessment. (Hope Sullivan, hsullivan@carsoncity.gov)
[Click Here for Staff Report](#)
- 12.b For Possible Action: Discussion and possible action regarding a proposed resolution ratifying the City Engineer’s Fiscal Year (“FY”) 2027 amended assessment roll for the South Carson Neighborhood Improvement District (“SCNID”), confirming the SCNID amended assessment roll, dispensing with complaints, protests and objections to the assessment roll, determining that no deferments for hardships are warranted and authorizing Carson City staff to give notice of the assessment and take any other necessary actions to effectuate the assessment. (Hope Sullivan, hsullivan@carsoncity.gov)
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13. Finance

- 13.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 5, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)
[Click Here for Staff Report](#)
- 13.b For Possible Action: Discussion and possible action regarding insurance agreements for a total aggregate premium not to exceed \$1,598,272 to be paid from the Insurance Fund and to be entered into with: (1) the Nevada Public Agency Insurance Pool ("POOL") for property coverage, liability coverage, cyber liability coverage and pollution liability coverage (excluding the landfill) for Fiscal Year ("FY") 2027 for a premium not to exceed \$1,581,476; and (2) Great American Insurance Company (“Great American”) for crime and employee dishonesty coverage for FY 2027 for a premium not to exceed \$16,796. (Sheri Russell-Benabou, srussell@carsoncity.gov).
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- 13.c For Possible Action: Discussion and possible action regarding a resolution for a temporary interfund loan from the Regional Transportation Fund to the Carson Area Metropolitan Planning Organization ("CAMPO") Fund for an amount not to exceed \$625,000, and from the General Fund to the Transit Fund for an amount not to exceed \$650,000. (Sheri Russell-Benabou, srussell@carsoncity.gov)
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14. Health and Human Services

- 14.a For Possible Action: Discussion and possible action regarding potential revisions to the plan of expenditure (“Plan”) for \$128,726.54 in State Public Health funding allocated for State Fiscal Year (“FY”) 2027, with the Carson City Health and Human Services

Department (“CCHHS”) recommending the redistribution of \$63,388.54 to different programming priorities, and authorization for the Director of CCHHS to make additional revisions to the Plan that redistribute no more than 10 percent of the total FY 2027 State Public Health funding. (Jeanne Freeman, jmfreeman@carsoncity.gov)

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15. Public Works

- 15.a For Possible Action: Discussion and possible action regarding a proposed sanitary sewer facilities easement consisting of approximately 3,782 square feet and an access easement (collectively, “Easements”) located on Assessor’s Parcel Number (“APN”) 008-271-04, also known as 3700 HWY 50 East located in Carson City (“Property”), to be granted from William R. Kugler and Colleen S. Coffey, Trustees of The Kugler-Coffey Family 2024 Trust to Carson City at no cost. (Robert Nellis, rnellis@carsoncity.gov and Audrey Link, alink@carsoncity.gov).

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16. Purchasing and Contracts

- 16.a For Possible Action: Discussion and possible action regarding Contract No. 27300075 (“Contract”) for Construction Materials Engineers, Inc. (“CME”) to provide quality assurance materials testing and on-site special inspection for the Water Resource Recovery Facility (“WRRF”) Warehouse project (“Project”), for a not to exceed amount of \$154,650. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

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- 16.b For Possible Action: Discussion and possible action regarding (1) a determination that Sierra Nevada Construction, Inc. (“SNC”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 27300017 (“Contract”) to SNC for the Slurry & Striping Fuji Park Project (“Project”) for a total amount of \$141,007; (2) authorization of a 10 percent contingency amount of \$14,100.70 for a total not to exceed amount of \$155,107.70; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

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- 16.c For Possible Action: Discussion and possible action regarding (1) a determination that Sierra Nevada Construction, Inc. (“SNC”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 27300018 (“Contract”) to SNC for the Slurry Seal and Striping - Public Works, JAC Office, Cemetery and South Carson Biking Path Project (“Project”) for a total amount of \$221,901; (2) authorization of a 10 percent contingency amount of \$22,190.10 for a total not to exceed amount of \$244,091.10; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

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- 16.d For Possible Action: Discussion and possible action regarding Contract No. 27300073 (“Contract”) with FormGrey Studio, LLC (“FormGrey”) to provide design services for the Department of Alternative Sentencing Annex Building Tenant Improvement Project for a not-to-exceed amount of \$165,442. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)
[Click Here for Staff Report](#)
- 16.e For Possible Action: Discussion and possible action regarding authorization to purchase medications for persons detained in the Carson City Jail, utilizing Joinder Contract No. MMS2200730 (“Contract”) between Diamond Drugs, Inc. and the State of Minnesota on behalf of the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) Infuse, for a not-to-exceed amount of \$300,000 through June 30, 2027. (Carol Akers, cakers@carsoncity.gov and Jeanne Freeman, jmfreeman@carsoncity.gov)
[Click Here for Staff Report](#)
- 16.f For Possible Action: Discussion and possible action regarding authorization to purchase radio communications equipment, software and related services to support the capital and operational needs of Carson City’s various offices and departments during Fiscal Year (“FY”) 2027, through joinder contract P697-16-016 between Harris Corporation and the State of Nevada for a total aggregate amount not to exceed \$400,000. (Carol Akers, cakers@carsoncity.gov and Jon Bakkedahl, jbakkedahl@carsoncity.gov)
[Click Here for Staff Report](#)
- 16.g For Possible Action: Discussion and possible action regarding Contract No. 27300012 for Berkich Lucey Law Group, PLLC, through Sarah White, Esq. and Brittany K. Puzey, Esq., to serve as appointed conflict counsel for indigent defendants for a term beginning July 1, 2026, and ending June 30, 2029, for a total amount not to exceed \$890,172. (Carol Akers, cakers@carsoncity.gov and Glen Martel, gmartel@carsoncity.gov)
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17. Treasurer

- 17.a For Possible Action: Discussion and possible action regarding the Treasurer’s monthly statement of all money on deposit, outstanding checks and cash on hand for May 2026 submitted per Nevada Revised Statutes (“NRS”) 354.280. (Andrew Rasor, arasor@carsoncity.gov)
[Click Here for Staff Report](#)
- 17.b For Possible Action: Discussion and possible action regarding the Carson City Treasurer’s annual report, required by NRS 249.095, on projected expenditures from the Treasurer’s Technology Fund (“Fund”) during Fiscal (“FY”) 2027. (Andrew Rasor, arasor@carsoncity.gov)
[Click Here for Staff Report](#)
- 17.c For Possible Action: Discussion and possible action regarding a request to remove a total amount of \$358.51 in taxes and penalties accrued against Assessor’s Parcel Number (“APN”) 010-041-86 and APN 010-041-90, which were dedicated by the

Myers Family Exempt Trust to Carson City on September 4, 2025. (Andrew Rasor, arasor@carsoncity.gov)
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(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

18. Item(s) pulled from the Consent Agenda will be heard at this time.

19. City Manager

19.a For Possible Action: Discussion and possible action regarding a proposed resolution declaring Halloween to be held on Friday, October 30, 2026. (Glen Martel, gmartel@carsoncity.gov)
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20. Community and Economic Development

20.a For Possible Action: Discussion and possible action to introduce, on first reading, a proposed ordinance exempting certain properties from on-site parking requirements in the Carson City Redevelopment Project Area One. (Hope Sullivan, hsullivan@carsoncity.org)
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21. Human Resources

21.a For Possible Action: Discussion and possible action on a proposed collective bargaining agreement (“CBA”) between Carson City and the Carson City Deputy District Attorneys Association (“CCDDAA”), to be effective July 1, 2026, and expiring June 30, 2029, with an estimated fiscal impact of \$600,944 above the three-year projections included in the Fiscal Year (“FY”) 2026 Carson City budget which was previously approved by the Board of Supervisors (“Board”). (Glen Martel, gmartel@carsoncity.gov and Jeff Coulam, jcoulam@carsoncity.gov)
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21.b For Possible Action: Discussion and possible action regarding a proposed resolution revising various employment benefits for certain unclassified Carson City employees, to be effective July 1, 2026, and including provisions that (1) provide new salary ranges for certain pay grades; (2) specify certain cost-of-living adjustments; (3) change annual merit pay increases from 3 to 4 percent; and (4) establish longevity pay corresponding to years of employment service. (Glen Martel, gmartel@carsoncity.gov and Jeff Coulam, jcoulam@carsoncity.gov)
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22. Finance

22.a For Possible Action: Discussion and possible action regarding a final appropriation for the Community Development Block Grant ("CDBG") funding in the amount of \$392,927 for Fiscal Year ("FY") 2027. (Yesenia Pacheco, ypacheco@carsoncity.gov)
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- 22.b For Possible Action: Discussion and possible action regarding (1) approval of competitive grants from the Community Support Services Grants ("CSSG") program to City Departments and non-profit organizations in the amount of \$293,425 per year for three years, for a total of \$880,275; and (2) adoption of a resolution authorizing expenditures of \$413,425 per year for Fiscal Years ("FYs") 2027, 2028 and 2029, consisting of \$293,425 per year from the CSSG program and up to \$120,000 per year, as budgeted, from the Quality-of-Life Initiative to City Departments and non-profit organizations, totaling up to \$1,240,275 over three years. (Yesenia Pacheco, ypacheco@carsoncity.gov)
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- 22.c For Possible Action: Discussion and possible action regarding a resolution to augment and amend the Carson City Fiscal Year ("FY") 2025-26 Budget in the amount of \$3,791,950. (Sheri Russell-Benabou, srussell@carsoncity.gov)
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23. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

24. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

25. For Possible Action: To Adjourn

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not

considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street

Community Center 851 East William Street

www.carsoncity.gov/granicus

<http://notice.nv.gov>