

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: July 2, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Peggy Locke, Fountainhead Four Square**
4. **Pledge of Allegiance**

5. **Public Comment:****

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

- 6.a June 4, 2026
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7. **Special Presentations**

- 7.a Presentation of a proclamation recognizing July 2026 as Parks and Recreation Month

and the 30th Anniversary of the Quality of Life Initiative.

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Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

- 8.a For Possible Action: Discussion and possible action regarding a proposed Lease ("Lease") for Carson City ("City") to rent approximately 2,803 square feet comprising Suite 211 at 755 North Roop Street from Tanglewood LLC ("Landlord") as additional office space for the Carson City Office of the Public Defender ("CCPD") for a term commencing July 2, 2026, and ending June 30, 2028, at the initial rate of \$1.37 per square foot ("PSF") per month for the first year and increasing to \$1.40 PSF per month for the second year, resulting in a total Lease amount not to exceed \$93,171.72. (Glen Martel, gmartel@carsoncity.gov and Charles Odgers, codgers@carsoncity.gov).

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9. Finance

- 9.a For Possible Action: Discussion and possible action regarding a proposed resolution to levy the Carson City Fiscal Year ("FY") 2026-2027 ad valorem tax rates as certified by the Nevada Tax Commission. (Sheri Russell-Benabou, srussell@carsoncity.gov)

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- 9.b For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 18, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)

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10. Health and Human Services

- 10.a For Possible Action: Discussion and possible action regarding (1) an amendment to an interlocal contract between Carson City on behalf of its Department of Health and Human Services ("CCHHS") and Douglas County to revise the spending plan for the \$39,981 of American Rescue Plan Act Comprehensive Reproductive Services ("ARPA CRS") funding already awarded to Douglas County for family planning service, and (2) authorization for the City Manager to execute the related subaward amendment. (Jeanne Freeman, jmfreeman@carsoncity.gov)

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11. Purchasing and Contracts

- 11.a For Possible Action: Discussion and possible action regarding ratification of an increase not to exceed \$19,000 in Fiscal Year ("FY") 2026 purchase authority, beyond

the previously approved purchase authority of \$150,000, for the purchase of personal protective equipment (“PPE”), including turnouts, and other safety equipment and supplies for the Carson City Fire Department (“CCFD”) utilizing joinder contract PS26220 between the League of Oregon Cities and L.N. Curtis & Sons, resulting in a new not to exceed purchase authority amount of \$169,000 through FY 2026. (Carol Akers, cakers@carsoncity.gov and Kevin Nyberg, knyberg@carsoncity.gov)

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- 11.b For Possible Action: Discussion and possible action regarding ratification of an increase not to exceed \$100,000 in Fiscal Year (“FY”) 2026 purchase authority, beyond the previously approved purchase authority of \$1,312,455, for fuel and related delivery services utilizing the following joinder contracts: (1) fuel access through a card lock fueling network using State of Nevada joinder contract 99SWC-NV21-7551 with Pilot Thomas Logistics, LLC (“Pilot”); and (2) bulk fuel and related delivery services utilizing State of Nevada joinder contract 99SWC-NV20-4287 with Interstate Oil Company (“Interstate”) and 99SWC-NV20-4283 with Flyers Energy, LLC dba Western Energetix LLC (“Flyers”) (collectively “Bulk Fuels Contracts”), resulting in a new not to exceed purchase authority amount of \$1,412,455 through FY 2026. (Carol Akers, cakers@carsoncity.gov and Mike Shaffer, mshaffer@carsoncity.gov)

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- 11.c For Possible Action: Discussion and possible action regarding a third amendment (“Amendment 3”) to Contract No. 24300067 for Daniel J. Spence to provide indigent defense conflict counsel services from July 1, 2023, through June 30, 2026, with Amendment 3 increasing the total contract not to exceed amount by \$53,625.23 for additional services provided between January 1, 2025, and May 31, 2026, resulting in a total contract amount not to exceed \$868,006.79. (Carol Akers, cakers@carsoncity.gov and Stephanie Hicks, shicks@carsoncity.gov)

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- 11.d For Possible Action: Discussion and possible action regarding Contract No. 27300003 (“Contract”) with Empire Southwest, LLC (“Empire”) to provide repair and preventative maintenance services, as needed, for heavy equipment at the Carson City Landfill (“Landfill”) during Fiscal Year (“FY”) 2027, for a not to exceed amount of \$175,000. (Carol Akers, cakers@carsoncity.gov and Justin Tiearney, jtiearney@carsoncity.gov)

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- 11.e For Possible Action: Discussion and possible action regarding Contract No. 27300006 (“Contract”) with Carson Pump, LLC (“Carson Pump”) for water well maintenance and on-call services, for a not to exceed amount of \$250,000 through June 30, 2027. (Carol Akers, cakers@carsoncity.gov and Andy Hummel, ahummel@carsoncity.gov)

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- 11.f For Possible Action: Discussion and possible action regarding Contract No. 27300039 (“Contract”) with Michael Baker International, Inc. (“MBI”) for on-call Geographic Information Systems (“GIS”) services through Fiscal Year (“FY”) 2028, for a total not to exceed amount of \$250,000. (Carol Akers, cakers@carsoncity.gov and Tyler Jesse, tyjesse@carsoncity.gov)

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(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

12. Item(s) pulled from the Consent Agenda will be heard at this time.

13. Community and Economic Development

13.a For Possible Action: Discussion and possible action regarding recommendations from the Growth Management Commission, including a proposed resolution establishing the maximum number of residential building permit allocations under Chapter 18.12 (the “Growth Management Ordinance”) of the Carson City Municipal Code (“CCMC”) for the years 2027 and 2028, estimating the maximum number of residential building permits for the years 2029 and 2030, establishing the number of building permit allocations within the development and general property owner categories and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review. (Hope Sullivan, hsullivan@carsoncity.gov)

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13.b For Possible Action: Discussion and possible action regarding an application (AB-2026-0067) from ARA USA, LLC (“Applicant”) for the abandonment of approximately 15,798 square feet of an access, drainage and public utility easement bisecting a parcel located on Research Way, Assessor’s Parcel Number (“APN”) 008-922-07. (Heather Ferris, hferris@carsoncity.gov)

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14. City Manager

14.a For Possible Action: Discussion and possible action regarding Carson City's 2026 Language Access Plan ("LAP"). (Cameron Gresh, cgresh@carsoncity.gov)

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15. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

16. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

17. For Possible Action: To Adjourn

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:
City Hall 201 North Carson Street
Community Center 851 East William Street
www.carsoncity.gov/granicus
<http://notice.nv.gov>