

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF THE MEETING OF THE  
BOARD OF SUPERVISORS**

**Day:** Thursday  
**Date:** April 2, 2026  
**Time:** Beginning at 8:30 am  
**Location:** Community Center, Robert 'Bob' Crowell Board Room  
851 East William Street  
Carson City, NV 89701

**AGENDA**

**NOTICE TO THE PUBLIC:**

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at [www.carsoncity.gov/granicus](http://www.carsoncity.gov/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carsoncity.gov](mailto:publiccomment@carsoncity.gov). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Brian Underwood, Sierra Lutheran**
4. **Pledge of Allegiance**

5. **Public Comment:\*\***

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

- 6.a March 5, 2026  
[Click Here for Staff Report](#)

7. **Special Presentations**

- 7.a Presentation of a proclamation recognizing April 6 – 12, 2026, as National Public

Health Week.

[Click Here for Staff Report](#)

### Consent Agenda

-----  
All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.  
-----

#### **8. Finance**

- 8.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through March 20, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, [srussell@carsoncity.gov](mailto:srussell@carsoncity.gov))  
[Click Here for Staff Report](#)

#### **9. Purchasing and Contracts**

- 9.a For Possible Action: Discussion and possible action regarding a proposed \$30,000 increase in Fiscal Year ("FY") 2026 purchase authority, beyond the previously approved purchase authority of \$120,000 for the purchase of cationic flocculant chemicals utilizing a joinder contract between Solenis, LLC ("Solenis") and the City of Thousand Oaks, for a new not to exceed purchase authority amount of \$150,000 through FY 2026. (Carol Akers, [cakers@carsoncity.gov](mailto:cakers@carsoncity.gov) and Andy Hummel, [ahummel@carsoncity.gov](mailto:ahummel@carsoncity.gov))  
[Click Here for Staff Report](#)
- 9.b For Possible Action: Discussion and possible action regarding (1) a determination that Environmental Protection Services, LLC ("EPS") is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes ("NRS") Chapter 332 and whether to award Contract No. 26300278 to EPS for the Lompa Ranch North Landscape Maintenance ("Project") for a total not to exceed amount of \$104,460; (2) authorization of a contingency amount of \$15,000; and (3) authorization for the Purchasing & Contracts Administrator to sign three 1-year renewal options in the annual amount of \$65,410. (Carol Akers, [cakers@carsoncity.gov](mailto:cakers@carsoncity.gov) and Darren Anderson, [danderson@carsoncity.gov](mailto:danderson@carsoncity.gov))  
[Click Here for Staff Report](#)
- 9.c For Possible Action: Discussion and possible action regarding (1) a determination that Shane M Bell dba Lawn Pro ("Lawn Pro") is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes ("NRS") Chapter 332 and whether to award Contract No. 26300277 ("Contract") to Lawn Pro for the Downtown Neighborhood Improvement District ("DNID") Landscape Maintenance for a total amount of \$139,130; (2) authorization of a 10 percent contingency amount of \$6,415 through December 31, 2026, and \$7,498 for January 1, 2027, through December 31, 2027, for a total not-to-exceed amount of \$153,043; (3) authorization for the Public

Works Director to expend the contingency, if necessary; and (4) authorization for the Purchasing & Contracts Administrator to sign three 1-year renewal options in the annual amount of \$74,980 with authorization of a 10% contingency amount of \$7,498. (Carol Akers, CAkers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

[Click Here for Staff Report](#)

- 9.d For Possible Action: Discussion and possible action regarding (1) a determination that Simerson Construction, LLC (“Simerson”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 26300281 (“Contract”) for the installation of multi-zone air handler/HVAC units at the Carson City Juvenile Court (“Project”) to Simerson for a total amount of \$309,500; (2) authorization of a 10 percent contingency amount of \$30,950, for a total not to exceed amount of \$340,450; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov).

[Click Here for Staff Report](#)

- 9.e For Possible Action: Discussion and possible action regarding (1) a determination that PAR Western Line Contractors, LLC, dba Summit Line Construction, Inc. (“Summit”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 26300282 (“Contract”) for the Carson City Landfill electrical service upgrade (“Project”) to Summit for a total amount of \$337,398; (2) authorization of a 10 percent contingency amount of \$33,739.80, for a total not to exceed amount of \$371,137.80; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

[Click Here for Staff Report](#)

- 9.f For Possible Action: Discussion and possible action regarding (1) a determination that Sierra Nevada Construction, Inc. (“SNC”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 26300290 (“Contract”) for the parks asphalt replacement and maintenance (“Project”) to SNC for a total amount of \$335,867 which includes the base bid of \$295,622 and bid alternative 1 of \$40,245; (2) authorization of a 10 percent contingency amount of \$33,586.70, for a total not to exceed amount of \$369,453.70; and (3) authorization for the Director of the Department of Parks, Recreation & Open Space to expend the contingency, if necessary. (Carol Akers, cakers@carsoncity.gov and Jennifer Budge, jbudge@carsoncity.gov)

[Click Here for Staff Report](#)

**(End of Consent Agenda)**

**Ordinances, Resolutions, and Other Items**

**10. Item(s) pulled from the Consent Agenda will be heard at this time.**

**11. Purchasing and Contracts**

- 11.a For Possible Action: Discussion and possible action regarding (1) a determination that Rapid Construction, Inc. (“Rapid”) is the lowest responsive and responsible bidder

pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 26300272 (“Contract”) for the Southeast Sewer Conversion Phase 9B (“Project”) for a total amount of \$678,876; (2) authorization of a 10 percent contingency amount of \$67,887.60, for a total not to exceed amount of \$746,763.60; and (3) authorization for the Public Works Director to expend the contingency, if necessary. (Carol Akers, [cakers@carsoncity.gov](mailto:cakers@carsoncity.gov) and Darren Anderson, [danderson@carsoncity.gov](mailto:danderson@carsoncity.gov))

[Click Here for Staff Report](#)

## **12. Alternative Sentencing**

12.a For Discussion Only: Discussion and presentation of an annual report by the Carson City Department of Alternative Sentencing, including an overview of department standards, organizational structure, staffing levels and the monitoring and drug testing of probationers and persons under supervised release. (Marlina Stone, [mstone@carsoncity.gov](mailto:mstone@carsoncity.gov))

[Click Here for Staff Report](#)

## **13. Human Resources**

13.a For Possible Action: Discussion and possible action on a proposed collective bargaining agreement (“CBA”) between Carson City and the Carson City Employees Association (“CCEA”), effective on the date of execution by the City and CCEA through June 30, 2031, with an estimated fiscal impact of \$4,662,123 above the 5-year projections included in the Fiscal Year (“FY”) 2026 City budget which was previously approved by the Board of Supervisors (“Board”). (Glen Martel, [gmartel@carsoncity.gov](mailto:gmartel@carsoncity.gov) and Jeff Coulam, [jcoulam@carsoncity.gov](mailto:jcoulam@carsoncity.gov))

[Click Here for Staff Report](#)

## **14. City Manager**

14.a For Possible Action: Discussion and possible action regarding a recommendation to provide notice of termination to Vitality Unlimited, a nonprofit Nevada corporation (“Vitality”), for the termination of a lease agreement (“Lease”) between Vitality and Carson City for 6,998 square feet of the building located on 900 East Long Street, Assessor’s Parcel Number 002-121-19 (“Premises”), pursuant to which Vitality is occupying the Premises in holdover tenancy status, with instruction for Vitality to vacate the Premises by not later than December 31, 2026. (Glen Martel, [gmartel@carsoncity.gov](mailto:gmartel@carsoncity.gov))

[Click Here for Staff Report](#)

14.b For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 103, an ordinance establishing a third department in the Carson City Municipal Court. (Glen Martel, [gmartel@carsoncity.gov](mailto:gmartel@carsoncity.gov))

[Click Here for Staff Report](#)

## **15. Health and Human Services**

15.a For Possible Action: Discussion and possible action regarding (1) the submission of a grant application to the Nevada Department of Human Services, Division of Public and

Behavioral Health for a subaward grant in the amount of \$105,000, with no local match, under the Strengthening Hospital Acquired Infections/Antimicrobial Resistance Program Capacity 2 supplemental award (“SHARP 2”); and (2) authorization for the Mayor to accept the SHARP 2 subaward, if awarded. (Jeanne Freeman, [jmfreeman@carsoncity.gov](mailto:jmfreeman@carsoncity.gov))

[Click Here for Staff Report](#)

- 15.b For Discussion Only: Discussion and presentation regarding priorities identified by community members and social service providers for a social services landscape assessment. (Jeanne Freeman, [jmfreeman@carson.org](mailto:jmfreeman@carson.org))

[Click Here for Staff Report](#)

## 16. Finance

- 16.a For Possible Action: Discussion and possible action regarding Community Support Services Grant ("CSSG") program priorities for Fiscal Year 2027. (Yesenia Pacheco, [ypacheco@carsoncity.gov](mailto:ypacheco@carsoncity.gov))

[Click Here for Staff Report](#)

## 17. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

## 18. Public Comment:\*\*

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

## 19. For Possible Action: To Adjourn

### **Closed Non-Meeting to Confer with Management Representatives and Counsel:**

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

---

\*\*PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker**

**to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi [aphilippi@carsoncity.gov](mailto:aphilippi@carsoncity.gov) or call (775) 887-2100. This agenda and backup information are available on the City's website at [www.carsoncity.gov/granicus](http://www.carsoncity.gov/granicus) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street

Community Center 851 East William Street

[www.carsoncity.gov/granicus](http://www.carsoncity.gov/granicus)

<http://notice.nv.gov>