

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: May 15, 2025
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Louie Locke - Fountainhead Four Square**
4. **Pledge of Allegiance**
5. **Public Comment:****

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

6.a April 17, 2025
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7. **Special Presentations**

7.a Presentation by the Carson High School ("CHS") Student Council on the Nevada State Student Council Conference that will be hosted by CHS in 2026.

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- 7.b Presentation of a proclamation recognizing May 2025 as "National Treatment Court Month."

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- 7.c Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

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- 7.d Presentation of a proclamation recognizing May 17, 2025 as "Kids to Parks Day."

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- 7.e Presentation of a proclamation recognizing May 18-24, 2025 as "National Public Works Week"

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Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. Assessor

- 8.a For Possible Action: Discussion and possible action regarding a request to correct a factual error and remove the amount of \$5,276 in personal property taxes for Fiscal Year ("FY") 2023/2024 from account number CB000976 (ALS Minerals) pursuant to NRS 361.765 and 361.768 and authorization to refund the taxes. (Kimberly Adams, kadams@carson.org)

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9. City Manager

- 9.a For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of April 7, 2025, through May 2, 2025. (Nancy Paulson, npaulson@carson.org)

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10. Finance

- 10.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through May 2, 2025, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

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11. Purchasing and Contracts

- 11.a For Possible Action: Discussion and possible action regarding a proposed \$25,000 increase in purchase authority, beyond the previously approved \$125,000, for personal protective equipment (“PPE”), including turnouts, and other safety equipment utilizing joinder contracts PS20015 and PS20060 (“Joinder Contracts”) between the League of Oregon Cities and L.N. Curtis & Sons (“Curtis”), resulting in a new total not to exceed amount of \$150,000, through June 30, 2025. (Carol Akers, CAkers@carson.org and Sean Slamon, sslamon@carson.org)

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- 11.b For Possible Action: Discussion and possible action regarding an Interlocal Forensic Support Services Agreement between Washoe County on behalf of the Washoe County Sheriff’s Office and Carson City on behalf of the Carson City Sheriff’s Office, for a fee not to exceed \$179,730, effective July 1, 2025, through June 30, 2026, and authorization for the Sheriff to execute the agreement. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

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- 11.c For Possible Action: Discussion and possible action regarding authorization to purchase food for Carson City jail inmates during Fiscal Year (“FY”) 2026 from vendors including, but not limited to, BakeMark Ingredients LLC, National Food Group, Nicholas & Co., Inc. and Roundabout Bread LLC dba Franco Bread (collectively “Vendors”), for a total not to exceed amount of \$275,000. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

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- 11.d For Possible Action: Discussion and possible action regarding authorization for payment to Central Square Technologies, LLC (“Central Square”) to maintain the Carson City Sheriff’s Office’s (“CCSO”) Public Safety Software system, including the computer aided dispatch system, records management system and jail management system (“CAD/RMS/JMS”), in the amount of \$286,374.10 for Fiscal Year (“FY”) 2026. (Carol Akers, Cakers@carson.org, Frank Abella, fabella@carson.org and Ken Furlong, kfurlong@carson.org)

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- 11.e For Possible Action: Discussion and possible action regarding authority to purchase one vehicle for the Sewer Division of the Carson City Public Works Department, for an amount not to exceed \$245,820 utilizing joinder contract SC06-24 between the Houston-Galveston Area Counsel (“H-GAC”) and Elxsi dba CUES, Inc. as approved as part of the Fiscal Year 2025 Capital Improvement Plan. (Carol Akers, cakers@carson.org and Mike Shaffer, mshaffer@carson.org)

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- 11.f For Possible Action: Discussion and possible action regarding Contract 26300010 for Mary Bryan, a Licensed Clinician, to provide clinical treatment and counseling services for Carson City’s Mental Health Court from July 1, 2025, through June 30, 2026, for an amount not to exceed \$92,160, contingent upon receipt of sufficient grant funds from the Nevada Supreme Court’s Administrative Office of the Courts. (Carol Akers, cakers@carson.org and Max Cortes, mcortes@carson.org)

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12. Treasurer

- 12.a For Possible Action: Discussion and possible action regarding an affidavit from the Carson City Treasurer concerning a delinquent property tax sale held on April 23, 2025, under Nevada Revised Statutes (“NRS”) 361.595. (Andrew Rasor, arasor@carson.org)

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- 12.b For Possible Action: Discussion and possible action regarding the Treasurer’s monthly statement of all money on deposit, outstanding checks, and cash on hand for April 2025 submitted per Nevada Revised Statutes (“NRS”) 354.280. (Andrew Rasor, arasor@carson.org)

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(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

- 13. Item(s) pulled from the Consent Agenda will be heard at this time.**

14. Community Development - Planning

- 14.a For Possible Action: Discussion and possible action regarding (1) a report from the City Engineer estimating the Fiscal Year (“FY”) 2026 South Carson Street Neighborhood Improvement District (“SCNID”) amended assessment roll and identifying the cost to be paid by the SCNID for the maintenance of the South Carson Street Complete Streets Project; (2) consideration of hardship determinations related to the FY 2026 SCNID assessment and whether to direct the City Engineer to postpone the assessment for any approved hardship determination applicants; and (3) consideration of complaints, protests and objections to the assessment or the amended assessment roll. (Hope Sullivan, hsullivan@carson.org)

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- 14.b For Possible Action: Discussion and possible action regarding (1) a report from the City Engineer estimating the Fiscal Year (“FY”) 2026 Downtown Neighborhood Improvement District (“DNID”) amended assessment roll and identifying the cost to be paid by the DNID for the maintenance of the streetscape improvements within the DNID area; (2) consideration of hardship determinations related to the FY 2026 DNID assessment and whether to direct the City Engineer to postpone the assessment for any approved hardship determination applicants; and (3) consideration of complaints, protests and objections to the assessment or the amended assessment roll. (Hope Sullivan, hsullivan@carson.org)

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15. City Manager

- 15.a For Possible Action: Discussion and possible action regarding coordination of legislative activity on pending state legislation before the Nevada Legislature and whether to adopt an official policy position or direct staff to advocate for or against

any such legislation, including the submittal of proposed amendatory language. (Cameron Gresh, cgresh@carson.org and Nancy Paulson, npaulson@carson.org)
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16. Human Resources

- 16.a For Possible Action: Discussion and possible action regarding interviews of Darren Coldwell, Stephanie Hicks and Glen Martel, candidates for the position of City Manager, and the selection of one candidate to enter into contract negotiations for appointment to the position. (Jeff Coulam, jcoulam@carson.org)
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17. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

18. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

19. For Possible Action: To Adjourn

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the

agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carson.org or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:
City Hall 201 North Carson Street
Community Center 851 East William Street
www.carson.org/agendas
<http://notice.nv.gov>