

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: April 17, 2025
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Ken Haskins, First Christian Church**
4. **Pledge of Allegiance**

5. **Public Comment:****

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

- 6.a March 20, 2025
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7. **Special Presentations**

- 7.a Presentation of the Chief’s Medal of Commendation to Robert Berger and Lucas O’Brien and presentation of the Citizen’s Medal of Honor to Robert Russell. (Sean

Slamon, SSlamon@carson.org).

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- 7.b Presentation of a proclamation recognizing April 25, 2025, as Arbor Day.
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- 7.c Presentation of a proclamation recognizing April 13-19, 2025, as National Public Safety Telecommunications Week.
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- 7.d Proclamation and presentation of the Employee-of-the-Quarter award to Guy Bovard. (Alana Mills, amills@carson.org)
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- 7.e Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)
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Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

- 8.a For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of March 10, 2025, through April 4, 2025. (Nancy Paulson, npaulson@carson.org)

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9. Finance

- 9.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through April 4, 2025, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

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10. Human Resources

- 10.a For Possible Action: Discussion and possible action regarding proposed health, dental and vision insurance contracts for Carson City to provide benefits coverage to City employees and retirees for Fiscal Year ("FY") 2026 with the following providers: (1) health insurance benefits through Prominence Health as a one-year contract with a 3.3% increase over rates presently charged by Anthem Blue Cross and Blue Shield for the PPO Plan and High Deductible Plan, and with monthly contributions to health savings accounts for employees in the amounts of \$223.80 (employee only), \$341.29

(employee plus spouse), \$326.57 (employee plus children) and \$462.50 (employee plus family); (2) dental insurance benefits through Renaissance Dental as a one-year contract with a 5.99% rate increase over the rates presently charged by Renaissance Dental; and (3) vision insurance benefits through Kansas City Life as a two-year contract with a 2.51% rate increase over rates presently charged by Kansas City Life. (Jeff Coulam, jcoulam@carson.org)

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11. Public Works

- 11.a For Possible Action: Discussion and possible action regarding a proposed non-exclusive Grant of Easement (“GOE”) allowing Sierra Pacific Power Company d/b/a NV Energy (“Utility”), at no cost, to construct, operate and maintain communication and electric facilities for the distribution of electricity underground on 998 square feet of Carson City-owned land with Assessor's Parcel Number (“APN”) 008-521-88 (“Property”). (Robert Nellis, RNellis@carson.org and Audrey Link, ALink@carson.org).

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12. Purchasing and Contracts

- 12.a For Possible Action: Discussion and possible action regarding (1) authorization for the Carson City Sheriff’s Office to purchase an incinerator from Northwest Industrial Equipment for an amount not to exceed \$43,650 to destroy drugs, paraphernalia and other contraband; (2) approval of Contract No. 25300356 with Sierra Boiler Service, Inc. for the installation of the new incinerator, for an amount not to exceed \$12,958, including a 10% contingency, through December 21, 2025; and (3) authorization for the Sheriff to expend the contingency, if necessary. (Carol Akers, Cakers@carson.org and Ken Furlong, Kfurlong@carson.org)

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13. Sheriff

- 13.a For Possible Action: Discussion and possible action regarding (1) authorization for the Carson City Sheriff’s Office to apply for a grant from the Nevada Department of Health & Human Services, Division of Child and Family Services (“DCFS”) in an amount not to exceed \$125,000, with no required match, to be effective July 1, 2025, through June 30, 2026, to continue funding the Family Services Unit program within the Carson City jail to support inmates with children and at-risk children, including the provision of equipment, training and salary and benefits for the grant-funded Family Service Case Worker position, and (2) authorization for the Mayor to accept the grant, if awarded. (Ken Furlong, kfurlong@carson.org)

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- 13.b For Possible Action: Discussion and possible action regarding (1) ratification of the submittal of an application for a grant from the Department of Justice, Office of Justice Programs through the State of Nevada Department of Public Safety, Office of Criminal Justice Programs in the amount of \$55,725, with no match required, to purchase a

handheld backscatter x-ray imager used for searching for drugs, firearms and contraband hidden in modified compartments and objects designed to hide contraband, and (2) authorization for the Mayor to accept the grant, if awarded. (Sheriff Furlong, kfurlong@carson.org)

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14. Treasurer

14.a For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for March 2025, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

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14.b For Discussion Only: Discussion and presentation of an affidavit to the Board of Supervisors ("Board"), pursuant to NRS 361.5648(3), affirming that a notice of delinquency was mailed to each parcel having delinquent property taxes for Fiscal Year ("FY") 2025. (Andrew Rasor, arasor@carson.org)

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(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

15. Item(s) pulled from the Consent Agenda will be heard at this time.

16. City Manager

16.a For Possible Action: Discussion and possible action regarding coordination of legislative activity on pending state legislation before the Nevada Legislature and whether to adopt an official policy position or direct staff to advocate for or against any such legislation, including the submittal of proposed amendatory language. (Cameron Gresh, cgresh@carson.org and Nancy Paulson, npaulson@carson.org)

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17. Parks and Recreation

17.a For Possible Action: Discussion and possible action regarding the Cultural Commission 2024 Annual Report and 2025 Work Plan. (Anna Freeman, afreeman@carson.org)

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17.b For Possible Action: Discussion and possible action regarding the relocation of easements to realign Railroad Drive through: (1) the reservation of a 30,494-square-foot Public Access and Public Utility Easement and a 9,375-square-foot, 10-Foot-Wide Trail Connection and Public Utility Easement on Carson City-owned land for public access and utility access (collectively, the "Easements"), respectively, all located on Assessor's Parcel Number ("APN") 010-051-40, known as Linear Park ("Park"), at no cost; (2) a quitclaim by Scotch Ocean LLC to Carson City of an existing 30,542-square-foot, 60-foot wide private access easement and right-of-way ("Easement Deed"), also located on APN 010-051-40, at no cost; and (3) authorization for City

staff and the Mayor to take all necessary actions, including executing the necessary applications and other documents, to convey the Easements and accept the quitclaim of the Easement Deed. (Jennifer Budge, jbudge@carson.org)

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18. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

19. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

20. For Possible Action: To Adjourn

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carson.org or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

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Community Center 851 East William Street
www.carson.org/agendas
<http://notice.nv.gov>